

Sample of identification badge for collectors

Fundraising Appeals Act 1998 (Section 9)

and

Fundraising Appeals Regulations 1999 (Regulation 6)

There is no specified badge size - however there are text size requirements. The badge size below is a sample only. Your badge can be smaller but you must comply with all the requirements listed below.

The entire face of the badge must be visible at all times
Act - Section 9 (1)

You must display the name of the person or organisation conducting the fundraising appeal.
Regulation 6 (1) (a)
This name text must be at least 4mm in height
Regulation 6 (2) (a)

Charity Begins at Home

You must display the name of the person collecting the money or benefit.
Regulation 6 (1) (c)
This name text must be at least 4mm in height
Regulation 6 (2) (a)

Fred Smith

You must indicate whether the person is a paid collector or volunteer collector
Act - Section 9 (2) (a) & (b)
This text size must be at least 4mm in height
Regulation 6 (2) (a)

Paid Collector

If collecting from motor cars on a road, you must issue and display an identification number.
Regulation 6 (1) (d)

00001

This number text must be at least 4mm in height
Regulation 6 (2) (a)

Size of any other text on badge cannot be larger in height than:

- the name of person or organisation conducting the appeal, or
- the name of collector, or
- whether the collector is a paid collector or volunteer collector, or
- the serial number (if applicable)

Regulation 6 (3)

Any Other Information

This can be further information about your fundraising appeal or charity.
It might contain pictures or photos etc

If more than one collector, the identification numbers issued must be sequential. You must keep a record of which collector has what number. This record must be kept for a minimum of 3 months after the fundraising appeal ends.
Regulation 4 (a) & (b)

If the badge is handwritten, all text must be written in capital letters.
Regulation 6 (2) (b)