Circular **004:01:10**

To: Club Presidents, Club Captains, Club Secretaries, LSV Service Members

From: LSV Honours & Awards Committee

Date: 7 January 2010

Subject: **Graeme Long Memorial Medal – Volunteer of the Year**

Action: Applications to be lodged by Wednesday, 21 April 2010

For additional details on this Circular please contact:
Frances Evans on 03 9676 6947 or email frances.evans@lifesavingvictoria.com.au
Circulars are available at www.lifesavingvictoria.com.au/circulars

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Please note that all applications are to be lodged with Frances Evans, Life Saving Victoria Coordinator at:

Mail: Frances Evans
Life Saving Victoria,
200 The Boulevard,
Port Melbourne 3207

Phone: 03 9676 6947
Email: frances.evans@lifesavingvictoria.com.au
Fax: 03 9681 8211

Interviews: With the LSV Honours and Awards Committee will be held during June 2010. Candidates will be advised of the date and time of LSV Honours Committee interviews by mail and email. **Candidates should note that electronic presentations are not allowed.**

Please be advised that the LSV Honours and Awards Committee are now seeking applications for the 2010 Graeme Long Memorial Medal.

This award was first presented in 1999 and perpetuates the memory of Graeme Long and his volunteer contributions to lifesaving. This award recognises and rewards a member whose contribution demonstrably enhances the development of lifesaving in Victoria.

All nominees for the Graeme Long Memorial Medal must be a financial Life Saving Victoria Service Member or Patrolling Club Member. The award is judged on the nominee's performance for the 12 months from 1 January 2009 to 31 December 2009.

The winner of the 2010 Graeme Long Memorial Medal will be the Victorian representative in the 2010 SLSA National Recognition Awards – SLSA Volunteer of the Year.

Applications will be accepted from:

- Life Saving Club Committees - only (1) one nominations per club will be accepted and **must** be signed by the Club President
- LSV Service Members

Nomination forms and supporting documentation must be submitted to Life Saving Victoria no later than 5.00pm on the closing date of:

Wednesday, 21 April 2010

Nomination Form – 2010 Graeme Long Memorial Medal

I or LSV Club Committee _____

wish to nominate: _____

as a candidate for the 2010 Graeme Long Memorial Medal.

Note: Please supply a digital photograph of the nominee on a CD to assist in award presentations should the nominee be successful.

Nominee's Information

Address _____

_____

Phone: AH _____ BH. _____ Mob_____

Email

Date of Birth _____/_____/_____ Age: _____

LSV Service/Club Membership Category _____

Current Life Saving Victoria Awards or Community Awards/Certificates held during 2009

(Please attach a listing of the Nominee's Life Saving Victoria awards and other relevant awards or certificates that will compliment this application)

Application Information

A nominee may be a volunteer in any area of lifesaving including but not limited to:

- Patrolling lifesaving club activities
- Lifesaving Instruction
- Lifesaving assessment
- Lifesaving program delivery
- Lifesaving Administration
- Local area lifesaving activities
- Lifesaving training
- Lifesaving program development
- Lifesaving coaching
- Other volunteer lifesaving activities

Describe the Nominee's lifesaving volunteer contributions and/or achievements during 2009

Give details of how the Nominee accomplished the above contributions or achievements during 2009

List the lifesaving volunteer positions (club or community level) held by the Nominee during 2009

Other activities (club or community) undertaken by the Nominee during 2009 which would support the nomination

Life Saving Victoria volunteer State positions held by the Nominee during 2009

_____

_____

_____

_____

Please list any future aims or objectives for the development of lifesaving held by the Nominee:

Community/Club level _____

_____

_____

_____

_____

_____

State level _____

_____

_____

_____

_____

IMPORTANT DATES

- **Closing Date for Applications: Wednesday, 21 April 2010 at 5:00 PM** nominations
- **Award Interviews**: Candidates will be notified of interview date & times by mail or email.

LATE NOMINATIONS WILL NOT BE ACCEPTED

Note: This form must be completed in full and have attached supporting documentation.
Note: Life Saving Club nominations must be signed by the Club President
Note: Service Member nominations are to contain the name and signature of the nominator

Service Member Endorsement

Nominating Service Member Name _____	Nominating Service Member Name Signature	_____ Name _____ Signature	Date _____

Club Endorsement

President's Name _____	President's Name Signature c	_____ Name _____ Signature	Date _____

Branch Endorsement

Branch name _____	Name, position and Signature of State contact	_____ Name _____ Position _____ Signature	Date _____

State Endorsement

State name _____	Name, position and Signature of State contact	_____ Name _____ Position _____ Signature	Date _____