



Circular 07:01:07

To: YLD Council Delegates
Y&LD Council Delegates
Club Head Coaches

Club Secretaries
Junior Team Managers
Competition Team Managers

Cc: Y&LD Executive
LSV District Officers
Aquatics Sports Executive

LSV Directors
LSV Staff

From: Rebecca Michau - Manager, Youth & Leadership Development

Date: 17 January 2007

Subject: 2007 Westpac State Junior Championship Entry Procedures

Action: **ENTRIES CLOSE - 5.00 pm Wednesday 14 February 2007**

Entries for the 2007 Westpac State Junior Championships (**Warrnambool SLSC, 10 & 11 March**) are now open. Please find attached all entry information for competitors and officials.

Please note club entries will not be accepted unless all the required information has been completed. Any entries that are incomplete will be forwarded back to the club. If clubs resubmit completed entries after the closing date, all entries will be regarded as late and incur the late entry fee.

For additional detail on this Circular contact:

Rebecca Michau via

Email rebecca.michau@lifesavingvictoria.com.au or by phone (03) 9676 6945

Circulars are also available at www.lifesavingvictoria.com.au

Address: PO Box 353 South Melbourne DC 3205

2007 Westpac State Junior Championships – Entry Procedure

The 2007 Westpac State Junior Championships entries are to be submitted via the online registration system. It is the club's responsibility to check competitors' proficiency/award numbers. Random checks will be undertaken.





The online entry system can be accessed via www.lifesavingvictoria.com.au under the Aquatic Sports, Administration menu items. Alternatively the website can be accessed via the following link www.registration.lifesavingvictoria.com.au. Instructions on how to use the system are explained on the web page.

Please note - a username and password is required for accessing the system. **Only** the **Team Manager** from each club will be given their username and password. Please contact the Manager of Youth & Leadership Development via email rebecca.michau@lifesavingvictoria.com.au or phone 03 9676 6945.

Procedures

The following entry procedures apply to the 2007 Westpac State Junior Championships.

Entering competitors for carnivals is the responsibility of the Team Manager:

-  Entries must be lodged with Life Saving Victoria State Centre via the online registration system by **5.00pm on Wednesday 14 February 2007 prior to the championships**. Entries from clubs lodged after this time/date will incur a late entry fee.
-  Amendments to team's list (**no additions**) will be permitted as per the SLSA Competition Manual (32nd Edition).
-  Team Event Draws will then be conducted following close of entries and posted on the website.
-  Any competitor found competing when not listed on their club entries, will be prevented from participating in all further events on that day, and the club shall be invoiced for double the normal entry amount.

Note: No entries will be taken on the day of competition.

If there are any queries regarding these entries, please do not hesitate to contact:

Rebecca Michau

Phone: 9676 6945

Mobile: 0408 306 405

Email: rebecca.michau@lifesavingvictoria.com.au

ENTRIES CLOSE 5.00 PM, WEDNESDAY 14 FEBRUARY 2007

2007 State Junior Championships Procedure and Requirements



1. ENTRY PROCEDURE

The following steps outline the entry procedure for all clubs intending to participate in the 2007 State Junior Championships.

- a. Provide contact details for the Junior Team Manager (primary point of contact for all championship information) to Tom Cullen via email, cullentw@bigpond.net.au

Details required include:

- **Club Name**
 - **Junior Team Manager's Full Name**
 - **Preferred email address**
 - **Contact numbers (BH, AH & MOB)**
 - **Postal address (include Suburb & P/Code)**
- b. Upon receiving these details the Junior Team Manager will be sent further information regarding the 2007 State Junior Championships.
 - c. Completed Entries must be completed **NO LATER than 5.00 PM, WEDNESDAY 14 FEBRUARY 2007**

2. ENTRY REQUIREMENTS

a. Registration of all members

All entered competitors must be financial club members entered on SurfGuard. Any persons not registered for the 2006/07 season will not be allowed to participate.

b. Awards Proficiency of Competitors

All members entered for the state championships must have successfully been deemed competent in the 'appropriate award' as outlined in the table below.

Clubs must have lodged their S Badge and Surf Ed records via SurfGuard with the LSV State Centre **no later than Wednesday 31 January 2007**. All other awards must be complete by the close of entries.

Age Group	Surf Ed Award	Patient Assessment Demonstration	Surf Rescue Certificate
U/7	Surf Awareness 1		
U/8	Surf Awareness 1		
U/9	Surf Awareness 2		
U/10	Surf Safety 1		
U/11	Surf Safety 2	✓	
U/12	Surf Smart 1	✓	
U/13	Surf Smart 2	✓	
U/14	Not Applicable		✓
Required Forms	<i>SurfGuard</i>	<i>Nil</i>	<i>SurfGuard</i>

c. S Badge Proficiency Test

All competitors must be designated as either “training” or “competing” swimmers for the State Championships. Competitors not displaying an “S Badge” Proficiency patch as per the rules and regulations as outlined in Circular 125:09:06 (dated 22 September 2006) **will not be permitted to compete.**

Competing Swimmers: May compete in all events

Training Swimmers: May compete in all beach and wade events

d. Officials Requirements

LSV requires clubs to nominate officials based on a ratio of:

1 Official for every 10 Competitors within each of the age groups entered

The above ratio only applies when club entries in an age group exceed 4 competitors. For example:

Number of Competitors in an age group	Officials Required
0-4	0
5-10	1
11-20	2
21-30	3
And so on...	...

Clubs are required to distribute their nominated officials evenly across the age groups entered. Officials may be already accredited by SLSA or may become a trainee.

Included within the online entry registrations is a space for clubs to nominate officials. Officials are required to list their three preferred positions as well as their preferred age group.

LSV will endeavour to assign officials to areas of responsibility based on the demographic of the club’s entries and requests. Please note that the requirements throughout the Championship may require a greater degree of flexibility on the part of clubs and their officials.

**The official’s roster will be supplied to all clubs submitting an entry on
Friday 2 March 2007.**

The majority of rostered officials are required to be available on both days until the completion of events in their assigned age group.

e. Water Safety Requirements

Clubs will be required to supply water safety personnel throughout the duration of the 2007 State Junior Championships.

Clubs will be notified of their water safety and equipment responsibilities based on the number of competitors entered. LSV will endeavour to assign clubs to areas of water safety responsibility based on the demographic of the club’s entries. Please note that the requirements throughout the Championship may require a greater degree of flexibility on the part of clubs and their water safety officers.

The water safety roster will be supplied to all clubs submitting an entry on Friday 2 March 2007.

Once the water safety roster has been distributed, it is the club's duty to ensure that the appropriate personal are in the required areas, at the required times.

Due to water exposure the majority of water safety officers will be rostered on both days of the Championship for half day shifts.

Water Safety Officers are:

- Preferred to be at least Bronze Medallion qualified
- Encouraged to wear a full length wetsuit
- Required to wear an orange competition cap
- Required to wear an orange water safety rash vest
- Required to sign in at the start of each day. (random checks will be carried out)

If clubs fail to meet these requirements their team will be suspended from competition until the requirements are met.

5. EVENTS

The following events shall be conducted in accordance with the requirements of the 32nd Edition (October 2004) SLSA Surf Sports Manual & amending Bulletins and Circulars as found on the SLSA Website (www.slsa.com.au).

a. Program of events

Can be found on the LSV website, under Youth Development > Resources.

b. Restricted Events

- i. There will be a maximum of 1 team per club in the Competitive March Past (*12 member team with pennant bearer and reel*). **There will be no complete Club team in the March Past.**
- ii. There will be a maximum of 1 team per club in the All Age Beach Relay.
- iii. The following Team Events for all age groups will be restricted. Selection into these events will be based on qualifying through the 2007 Regional Junior Championships. These events include:

Board Rescue
Surf Teams
Belt & Reel
Beach Relay

Board Relay
Aqua/ Cameron Relay
Wade Relay

When clubs are entering competitors onto the Online Carnival Entries, are also required to identify the team composition of each club team. Changes to team composition are permitted after close of entries as per the SLSA Surf Sports Manual (32nd Edition).

Only Teams who have qualified through the 2007 Regional Junior Championships will be able to compete at the State Championships.

iv. Reserve System for Team Events:

Club Teams who have not qualified through the 2007 Regional Junior Championships may be eligible to be entered into team events at the 2007 State Junior Championships through the reserve system.

Each region has been set a quota of teams, (e.g. Surf Coast Region = 5 teams). In each team event at the State Junior Championships there are 27 places available. If not all places are filled through Regional qualification, club teams will be inserted via a ballot.

This ballot is subject to the following conditions:

- Priority will be given to a club team for which their region's quota is not filled.
- Club Team's which have been disqualified at their respective Regional Championships will not be accepted.
- Clubs wishing to put teams forward for the ballot must submit their request to Tom Cullen via email (cullentw@bigpond.net.au) by **Friday 9 February 2007**. (Metro Region to complete at Regional Championships).
- Teams which are accepted into the event will be posted on the LSV website by **5.00 pm on Monday 12 February 2007**.
- Accepted teams must complete team composition via the online registration system by close of entries on **Wednesday 14 February 2007**, or they will not be able to compete in that event at the championships. (late entries will be accepted, but will be subject to a late fee and must be in by close of late entries)
- No team entries will be received on the day of the competition.

b. Order & Time of Events

- Depending on weather and tidal conditions on the Championship weekend, the Carnival Referee may deem it necessary to alter the time and order of events in which case, all teams and competitors shall, wherever possible, receive prior notification.
- Team Managers should ensure that competitors are present at the carnival on both days prior to the start of events. This will avoid the situation of competitors missing their races.

6. CHAMPIONSHIP TIMETABLE

FRIDAY 9 MARCH 2007

7.30 pm	Team Managers Meeting
9:00 pm	Key Officials & Age Group Referees Meeting

SATURDAY 10 MARCH 2007

8.00 am	Water Safety Officers Meeting
9.00 am	Start competition

SUNDAY 11 MARCH 2007

7.30 am	Team Managers Meeting (if needed)
8.00 am	Start competition
12.00 noon	Official Address/ Presentations

7. ENTRY COSTS

- a. Entry fees have been established on the estimated number of competitors competing at the Championships to offset the cost of conducting the Championships.
- b. Accordingly, the cost per competitor has been set at **\$17.50 (GST Inclusive)**, irrespective of the number of events contested.
- c. Entry fees shall be invoiced to each club accordingly. It is highly recommended that clubs retain a duplicate set of all forms for their own records.

8. LATE ENTRIES

Club entries will not be accepted if competitor information is incomplete. Required entry information includes: correct spelling of competitors' names, date of birth, proficiency status and Award numbers ("V" number or proficiency date).

Any entries that are incomplete will be returned to the club and not processed. If clubs resubmit their entries correctly after the closing date, all entries will be regarded as late and will incur the late entry fee.

Late entries will be accepted into the 2007 State Junior Championships after the close of entries, subject to the following conditions:

a. Individual/Team Entries

- i. That the entry be lodged with all necessary documentation and endorsements of the club.
- ii. That the entry be on the appropriate entry form and accompanied by declarations of compliance with award proficiency.
- iii. That such late entries only be accepted from clubs who have submitted other entries for these Championships prior to the closing date.

- iv. The **LATE ENTRY FEE** will be calculated as payment of the normal fee + double the entry fee (\$52.50 GST Inclusive).

b. Whole Clubs

- i. Where a club has not submitted its entries in accordance with the initial closing date as listed in this Circular, a late entry fee of \$330.00 (GST Inclusive) or 50% of the total entry fee (whichever is the greater amount), plus the normal event entry fees are paid as appropriate.
- ii. Clauses (a) (i), (ii) & (iv) of this section, including the late entry fee, also apply to late entry nominations for whole clubs.

**LATE ENTRIES WILL ONLY BE ACCEPTED UP
TO 5.00 PM FRIDAY 2 MARCH 2007**

9. ADDITIONAL INFORMATION

a. First Aid Officers

Every Club must provide its own first aid kit and, it is preferable, to have a qualified Level 2 First Aid person as part of the club team.

b. Water Safety/ Competence

Any competitor not coping with the conditions may be taken from the water at the discretion of the Age Group Referee/Water Referee. This is to ensure the safety and confidence of all competitors in the water.

Clubs and parents are to be reminded that we are here to encourage a standard of safety and surf awareness, not to provide a false sense of security to either juniors or parents, particularly when they are at the beach but not within the lifesaving environment.

c. Penalties for Breach of Regulations

- It is mandatory that ALL competitors are listed on the club's entry form.
- Entry of competitors who are ineligible due to non-proficiency or other breach of Association or club entry regulations have penalties provided for as follows:

The penalty for breach of entry regulations for the 2007 State Junior Championships will be the automatic rejection of entries for those persons found to be in breach of regulations, and forfeit their entry fees.

Application of the automatic penalty will not preclude further disciplinary action by the Association against clubs or individuals if deemed appropriate in the case of serious attempts to defeat Association regulations.

d. Appeals & Protests

All appeals and protests will follow the procedure as laid down in the 32nd Edition of the *SLSA Surf Sports Manual*. Clubs are directed to become familiar with this process.

The fee for an appeal on an individual event is \$33.00 (GST Inclusive) and \$77.00 (GST Inclusive) for team events. If the appeal is upheld (i.e. successful) the appeal fee will be refunded.