

# Circular 007:01:10



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**To:** Club Presidents  
Club Captains  
Club Secretaries  
Council Executives

**Cc:** District Officers  
Regional Officers

**From:** LSV Honours and Awards Committee

**Date:** 7 January 2010

**Subject:** 2010 Awards of Excellence

**Action:** Applications must be submitted by Wednesday, 21 April 2010

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For additional details on this Circular please contact:  
Frances Evans on 03 9676 6947 or email [frances.evans@lifesavingvictoria.com.au](mailto:frances.evans@lifesavingvictoria.com.au)  
**Circulars are available at** [www.lifesavingvictoria.com.au/circulars](http://www.lifesavingvictoria.com.au/circulars)

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Please note that all applications are to be lodged with Frances Evans, Life Saving Victoria Coordinator at:

**Mail:** Frances Evans  
Life Saving Victoria,  
200 The Boulevard,  
Port Melbourne 3207

**Direct Line:** 03 9676 6947  
**Email:** [frances.evans@lifesavingvictoria.com.au](mailto:frances.evans@lifesavingvictoria.com.au)  
**Fax:** 03 9681 8211

**Interviews:** With the LSV Honours and Awards Committee will be held during June 2010.

Candidates will be advised of the date and time of LSV Honours Committee interviews by mail and email.

Please be advised that the LSV Honours and Awards Committee are now seeking nominations for Awards of Excellence. The Awards listed below aim to recognise innovation and exceptional achievement across the areas of lifesaving in Victoria.

- **Club of the Year**
- **Beach Lifeguard of the Year**
- **Outstanding Achievement of the Year**

Nominating for any of the above awards provides a unique opportunity to you and/or your club to take stock of your hard work and achievements over the past 12 months during the period of 1 January 2009 and 31 December 2009 and be recognised for your efforts.

These awards will be presented at the 2010 Gala Evening to be held by the Awards of Excellence Committee.

Also the winners of the Club of the Year and Beach Lifeguard of the Year will be the Victorian representatives to the 2010 SLSA National Recognition Awards.

Club Committees on submitting an application should note the following criteria:

- Only (1) one nominations per award from a club will be accepted
- The application form/s, **must** be signed by the Club President
- Nomination form/s and supporting documentation must be submitted to Life Saving Victoria no later than 5.00pm on the closing date of:

**Wednesday, 21 April 2010**



**2010 Life Saving Victoria Awards of Excellence**

**Nomination Form**

Please provide the following information to nominate for the 2010 Awards of Excellence Awards.

All criteria relevant to the Award must be addressed appropriately.

**Applicant's details:**

Name: \_\_\_\_\_

Team/Individual/Club: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

Email


Nominated Award of Excellence: \_\_\_\_\_

Please address the criteria for the nominated Award and attach your submission for consideration.

Certification: (***the nomination must be signed/endorsed by the Club President***)

I certify that the information provided in support of this application is true and accurate:

Name (please print) \_\_\_\_\_

Signed \_\_\_\_\_

**Closing date for nominations – Wednesday 21 April 2010**

**Interviews** – with the LSV Honours and Awards Committee will be held during June 2010.

Candidates will be advised of the date and time of interviews by mail and email.

**LATE NOMINATIONS WILL NOT BE ACCEPTED**



## Club of the Year Award

This award recognises innovative and effective patrolling and management practices, strategic planning and inclusive participant involvement.

Criteria:

- Volunteer management
- Strategic planning initiatives
- Improved financial viability or independence
- Inclusive participation programs, eg: programs targeting local community involvement or cultural linguistically diverse groups

The table below includes the criteria that **must** be addressed. Please provide answers to each criterion on no more than two (2) pages of information.

Provision of other documentation to support the application is encouraged

<p>1 Describe how the club has contributed to lifesaving in Victoria. Please consider:</p> <ul style="list-style-type: none"><li>- any significant achievements</li><li>- how new/revised management practices have improved the club operations and the impact of these changes on club members</li><li>- what barriers have club committees/members overcome to achieve the club goals</li></ul>
<p>2 Describe how the club has been innovative in its volunteer management style. Please consider:</p> <ul style="list-style-type: none"><li>- what creative strategies have been developed to attract new members (including targeted members of the local or specific communities)</li><li>- how the club has ensured existing club members and associates remain satisfied with their membership and services they receive</li><li>- the actions and programs put in place to achieve future success in maintaining and developing members</li></ul>
<p>3 Describe how the club encourages the local community and people of all backgrounds and abilities to be involved in lifesaving. Please consider:</p> <ul style="list-style-type: none"><li>- how the club caters for people from different levels of ability and backgrounds</li><li>- ways the club ensures a fun, safe and inviting environment is provided</li><li>- how the club has improved their training and program delivery to cater for people from different abilities/backgrounds.</li></ul>
<p>4 Describe how the Club goals have changed since introducing new/revised management processes. Please consider:</p> <ul style="list-style-type: none"><li>- strategic planning, governance, financial management, use of technology and management of members</li><li>- how the changes will be effective into the future in terms of financial viability, development of members and the involvement in and delivery of LSV programs.</li></ul>

- **To assist the Committee in their selection, applicants will be required to prepare an electronic presentation on the club's achievements as related to the award criteria.**
- **Please include any other relevant information you believe may strengthen this nomination. (eg: media reports, documents of new programs and policies).**



## Beach Lifeguard of the Year Award

This award recognises the professional lifeguard who has demonstrated an outstanding contribution to the delivery and development of lifeguarding services during the 2008/2009 season.

Criteria:

- Lifeguarding duties
- Personal career development
- Rescue related activities
- Activities specific to the further enhancement and development of the professional lifeguard service
- Contribution to the workplace
- Community involvement in surf related activities (eg: surf education)

The table below includes the criteria that **must** be addressed..

Please provide answers to each criterion on no more than two (2) pages of information.

Provision of other documentation to support the application is encouraged

<p>1 Describe the nominee's level of involvement as a professional lifeguard.</p> <p>Please consider:</p> <ul style="list-style-type: none"><li>- how was the nominee involved in the professional lifeguarding service during this current season</li><li>- how long has the nominee been involved with the professional lifeguarding service</li><li>- what qualifications does the nominee hold to support this position within the lifeguard service</li></ul>
<p>2 Describe the contributions the nominee has made to the professional lifeguard service.</p> <p>Please consider:</p> <ul style="list-style-type: none"><li>- what significant achievements/milestones the nominee has achieved</li><li>- what obstacles, personal barriers or difficult issues has the nominee overcome to achieve the professional lifeguard objectives set by LSV</li><li>- how has the nominee contributed to the future growth of professional lifeguarding in Victoria</li></ul>
<p>3 Describe how the nominee's actions have impacted on other lifeguards.</p> <p>Please consider:</p> <ul style="list-style-type: none"><li>- how the nominee has utilised their leadership skills</li><li>- how the nominee has facilitated training of other lifeguards</li><li>- how the nominee has had a positive influence on members of the lifeguard service</li><li>- how has the nominee shown encouragement and support to other lifeguards</li></ul>
<p>4 Describe any rescue related activities pertinent to the current period of the nominee's employment</p>

- **Please include any other relevant information you believe may strengthen this nomination. (eg: media reports, documents of new programs and policies).**



## Outstanding Achievement Award

This award recognises outstanding achievements or contribution by a person, team or club in any sector of lifesaving at State, National and/or International level.

Criteria:

- Improving, changing or achieving development or personal achievement in a specific sector of lifesaving  
Including but not limited to:
  - club development
  - development of lifesaving programs or activities
  - lifesaving education delivery
  - club sponsorship
  - community involvement development

The table below includes the criteria that **must** be addressed. Please provide answers to each criterion on no more than two (2) pages of information.

Provision of other documentation to support the application is encouraged

1 What was the achievement or contribution made by the nominee
2 Describe the effect of the achievement or contribution on lifesaving, the broader community, life saving club/s or club members.  Please consider: <ul style="list-style-type: none"><li>- what are the outcomes as a result of the achievement or contribution</li><li>- what new opportunities have been created for lifesaving</li><li>- how has the profile of lifesaving in Victoria or lifesaving club/s been increased</li><li>- how has the participation level in lifesaving been increased</li></ul>
3 Describe how the nominee has contributed to lifesaving in Victoria Please consider: <ul style="list-style-type: none"><li>- how long the nominee has been involved in lifesaving</li><li>- what was their level of involvement</li><li>- how the nominee has demonstrated their level of involvement</li></ul>
4 Describe how the nominee has overcome obstacles, barriers and/or dealt with difficult issues to achieve the stated outcomes/achievements. Please consider: <ul style="list-style-type: none"><li>- how the nominee has addressed difficult issues and barriers</li><li>- what challenges the nominee faced and how the outcome/s were achieved</li></ul>

- **Please include any other relevant information you believe may strengthen this nomination. (eg: media reports, documents of new programs and policies).**
- **Power Point presentations are more than welcome for the interview presentation.**

