Circular 034:03:07

To: **Club Captains** **Club Secretaries**
Regional Officers
State Emergency Management Officer

From: Greg Scott - Support Officer, Lifesaving Services

Date: 1 March 2007

Subject: **SES Introduction to Emergency Management Course**

Action: **Contact Greg Scott for Application Forms**

The Victorian State Emergency Service conducts the "*Introduction to Emergency Management*" course across Victoria. The course is a short course recognised within the Australian Qualification Framework and by the Victorian Qualifications Authority. The program is aimed at making participants aware of the emergency management roles and responsibilities of relevant government and community agencies and to familiarise them with the general concepts and structure of emergency management.

It is highly desirable for anyone with emergency management responsibilities, eg. Club Captain, call-out coordinator.

Region	Date	Location
Central	09 & 10 May 2007	Melbourne NW Suburbs
North East	16 & 17 April 2007	Benalla Performing Arts Centre
North East	19 & 20 April 2007	Benalla Performing Arts Centre
North West	16 & 17 May 2007	Bendigo
North West	23 & 24 May 2007	Swan Hill
Mid West	22 & 23 May 2007	Ballarat
Central	24 & 25 May 2007	TBA
Central	14 & 15 June 2007	TBA
Central	20 & 21 June 2007	Pakenham

Cost
Discounted price of $88 is offered to LSV members (normally $385) - **Note** this does not cover travel or accommodation expenses. Life Saving Victoria will cover the course cost for Regional Officers who wish to attend and have not yet completed this course.

Be aware that course spaces are very limited, and application should be made as early as possible, preferably one month prior to course date.

To make an application please contact Greg Scott at Life Saving Victoria.

For additional detail on this Circular contact:
Greg Scott, Support Officer – Lifesaving Services

Email greg.scott@lifesavingvictoria.com.au or by phone: **03 9676 6935**
Circulars are also available at **www.lifesavingvictoria.com.au**

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