

# Circular 055:05:10



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**To:** Club Treasurers  
**Cc:** Club Presidents Club Secretaries  
**From:** Paula Butler – General Manager, Lifesaving Club Development  
**Date:** 6 May 2010  
**Subject:** **Social Sector Financial Literacy Week - 12-21 May 2010**  
**Action:** Register via [www.businessworkshops.westpac.com.au/notforprofit](http://www.businessworkshops.westpac.com.au/notforprofit)

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For additional details on this Circular please contact:  
Toby Borella on 03 9676 6934 or email [toby.borella@lifesavingvictoria.com.au](mailto:toby.borella@lifesavingvictoria.com.au)  
**Circulars are available at** [www.lifesavingvictoria.com.au/circulars](http://www.lifesavingvictoria.com.au/circulars)

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As part of Westpac's commitment to financial literacy for not-for-profit organisations, they are proud to offer Treasurers of non-profit organisations an invitation to attend a workshop as part of **Social Sector Financial Literacy Week, 12-21 May 2010**.

The workshop entitled "Financial Management 101 for Community and Social Sector organisations" hosted by Westpac is being offered **free of charge** (valued at \$445) to the first 20 registrations in each workshop. The following topic areas will be covered:

- Interpretation, measurement & analysis of financial statements / performance
- Diagnosis of financial problems & implementation of solutions
- Cash flow efficiency and break-even analysis support, and
- Planning & management of seasonality, cash-flow, budgeting & growth.

These special workshops will be held from 9:00 am to 5:00 pm (with lunch and refreshments provided).

The dates of the workshops are Monday, 17 May 2010 and Wednesday, 19 May 2010 and are being held at BT Financial Level 24, 367 Collins Street, Melbourne.

As positions are limited, please register via the link below; registrations are on a first served basis:  
[www.businessworkshops.westpac.com.au/notforprofit](http://www.businessworkshops.westpac.com.au/notforprofit)