Circular 088:08.07

To: Surfguard Registrars Club Secretaries

Cc: Club Presidents

From: Richarda Goodwin

Date: **3 August 2007**

Subject: **Surfguard Membership Details**

Action:

With the State- and Nationwide use of Surfguard to maintain club membership details, it is vital that all membership details recorded in Surfguard are updated and maintained on a regular basis. This includes all details found in the membership form, particularly phone numbers, email, street and postal addresses.

This will allow clubs and State/National offices to be able to correctly contact members on a needs basis (awards, insurance purposes, specific memorandums etc.).

Clubs are also reminded that the membership forms generated from Surfguard should be signed by their members to ensure their eligibility for insurance cover under the SLSA national policies.

For additional detail on this Circular contact: Richarda Goodwin
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Circulars are also available at **www.lifesavingvictoria.com.au**

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