



## Circular 134:10:07

**To:** Club Gear Stewards                      Club Captains  
**Cc:** Club Secretaries                      Regional Officers  
Club Captains  
**From:** Greg Scott, Support Officer – Lifesaving Services  
**Date:** Tuesday, 9 October 2007  
**Subject: Reminder: Servicing of Oxygen Equipment**

**Action:** Oxygen Equipment to be delivered to approved service agent

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All clubs are reminded they are required to have their oxygen regulators serviced on an annual basis. Life Saving Victoria has arranged the following dealers to be approved service agents with discounted pricing.

**RAPP Australia Pty Ltd**  
151 Patullos Road,  
Lara  
Tel: 0417 012 285  
Contact: Gary Conway

**Mediquip Victoria**  
36a Clements Avenue  
Bundoora  
Tel: 03 9467 5722  
Contact: Kurt Hogan

Units should be:

- Presented clean with regulators enclosed
- No oxygen bottle attached
- All parts clearly labelled with the club name
- Presented with the attached form and with items required clearly marked.

**Clubs may organise to have units serviced by any qualified and registered group**

When clubs deliver their units to the above dealers they will be provided with a service confirmation certificate. This certificate will be utilised as evidence that the oxygen unit is being serviced, and should be used if the unit is absent at the time of the clubs gear inspection.

**For additional detail on this Circular contact:** Greg Scott, Lifesaving Services, Support Officer

Email [greg.scott@lifesavingvictoria.com.au](mailto:greg.scott@lifesavingvictoria.com.au) or by phone (03) 9676 6935.

Circulars are also available at [www.lifesavingvictoria.com.au](http://www.lifesavingvictoria.com.au)

**Address: PO Box 353 South Melbourne DC 3205**



# LIFE SAVING VICTORIA

## Oxygen Unit Servicing Form

**Service Agent:**    **Rapp Australia**    /    **Mediquip Victoria**    *(Please Circle)*

Club: \_\_\_\_\_ Date: \_\_\_\_\_

Club Officer in Charge: \_\_\_\_\_

Contact Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_

(M) \_\_\_\_\_

(Email) \_\_\_\_\_

Type of Unit: \_\_\_\_\_

Faults to Oxygen unit to be repaired: \_\_\_\_\_

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### **Items which the Club requests to be replaced**

Item	Number Required
Therapy Tubing (Green)	
Resuscitation Tubing	
Therapy Mask Adult	
Therapy Mask Child	
Resuscitation Mask Adult	
Resuscitation Mask Child	
Reservoir Bag	
Airways: Size	
Patient Valve Laerdal	
Valve Diaphragms Laerdal	
Valve Diaphragms CIG	
Bodok Seals	

Additional Requirements: \_\_\_\_\_

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**Please Note: Rapp Australia & Mediquip will treat this servicing form as a PURCHASE ORDER**