



Circular 168:12:07

To: Club Secretaries
Club Powercraft Officers
Surfguard Registrars

Club Captains
Club Presidents
Gear Stewards

Cc: District Officers
Lifesaving Ops State Officers

Regional Officers

From: Richarda Goodwin
Support Officer – Administration

Date: 5 December 2007

Subject: Managing Gear and Equipment in Surfguard

Action: Please refer to LSV Circular 125:09:07

With Clubs undertaking Gear Inspections for the season, it has come to the attention of Life Saving Victoria that not all clubs are updating their Gear & Equipment information in Surfguard.

Once a Gear Inspection has been completed and signed off by your Regional Officer, it is imperative that clubs update the 'Current Gear Inspection Date' field, and any other details that require editing.

A list of the Compulsory Equipment to be recorded in Surfguard for 2007 – 2008, outlining the minimum fields to be entered, is provided in LSV Circular 125:09:07. This can be a valuable tool in assisting clubs with insurance, servicing and upgrades of gear and equipment, improved record keeping and will assist LSV in the allocation of grants and funding to clubs.

For clubs having legitimate issues in entering or updating their Gear and Equipment in Surfguard are urged to contact Richarda Goodwin at Life Saving Victoria on (03) 9676 6934 or email richarda.goodwin@lifesavingvictoria.com.au.

For additional detail on this Circular contact: Richarda Goodwin – Support Officer, Administration
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